



## Lake Norman Charter Board Meeting Minutes

### *Open Meeting Minutes*

*February 4, 2016*

#### **General Meeting**

Attending: Kevin Lambert – Board Chair, Anna Blackwelder, Cynthia Bush, Ricky Jones, Steve Jones, Sherry Latten, Kyle Burkey, Shannon Stein - Superintendent

**Meeting called to order at 7:01 PM.**

#### **I. Approval of Minutes**

A. January Board Minutes

***Ricky Jones motions to approve the January minutes; seconded by Sherry Latten, motion carries.***

#### **II. Support Organizations**

A. PTO:

- i. The hospitality hosted a luncheon with soup and salad last Friday and it seemed to go well at both schools.
- ii. The parent coordinator committee is getting ready for Teacher Appreciation week starting the first week of March.
- iii. Staff allotment for both schools is currently underway – processing checks and the due date is March 4<sup>th</sup>.
- iv. The PTO is getting ready for participation night and the buddy family program.
- v. The next PTO meeting will be on Monday night.

B. Athletic Boosters:

- i. Friday LNCharter will be hosting a swim meet at the Huntersville Aquatic Center.
- ii. Winter sports are ending and spring sports begin within the next week or so.
- iii. This is the final week for regular season basketball and senior night will be Friday, February 12<sup>th</sup>.
- iv. Next Wednesday is the Western Realignment meeting.

### **III. Financial Report**

#### **A. Sam Leader and Eric Smith – Potter & Company**

- i. Reviewed audit statement from the 2014-2015 school year. Mr. Leader stated that LNC remains in excellent financial shape.
- ii. Mr. Leader stated that they were impressed that of 16 charter schools that they work with, that LNC was the only one that prepared the financial statements in preparation for the audit, commending Ms. Wedington for her work.

#### **B. Harrella has two second quarter budget amendments: Made a pay increase in salaries and 5,500 due diligence cost for the elementary school.**

### **IV. Superintendent's Report**

#### **A. The Interact Club had six students receive the NC New Generation Peace Program Scholarship. E-learning Day is coming up on Thursday.**

#### **B. The lottery is February 16<sup>th</sup>. LNC had 3006 applications this year, which is up 220 applications from last year.**

#### **C. Over 5,000 hours documented in the parent Serve<sup>10</sup> program for first semester.**

#### **D. Sara Lay**

- i. Casino Night (April 16<sup>th</sup>) – feels good about the volunteer efforts, great group of people ready to approach business for this event, hoping to have a live auction this year, and tickets go on sale in the next week or so starting with the people who invested in the Knight's Fund and then selling the tickets to the general community.
- ii. Knight's Fund – closing date is Monday, February 14<sup>th</sup>. Will have one more communication to a targeted group before the closing date.

### **V. Old Business**

#### **A. Strategic Planning Committees**

- i. Cross-Cultural –The communication committee is increasing the awareness of what is going on with our Monthly Awareness boards. The student programming committee reported that the See Something, Say Something and Drop Everything and Talk programs are going well. They are currently working on their short and long term goals for the rest of the year. The teacher programming group is working on digital modules that staff could use to gain professional development credit in literacy.
- ii. Technology –Sarah and Jamie have been asked to conduct a survey about what the staff would like to see in their ideal classroom with technology with hopes of identifying the needs to enhance classroom instruction.
- iii. Living the Mission – no report

- iv. College Counseling – Worked with the on campus Explorer’s Program to launch a survey about the students’ career interests. George Gately will be coming to Charter on March 8<sup>th</sup> to talk about the college process. This will be open to all parents. As they are looking ahead to next year, they are planning on having the North Carolina Association of Collegiate Registrars come to Charter to have a college fair day with the students. All seniors in the fall will attend and they will make a face-to-face contact with the schools they are interested in attending. They are looking to have a presenter in the spring to talk to parents who have students with disabilities about attending college. Next year looking to capitalize on the College Application Week where colleges wave the application fees to apply.

**B. Elementary School Update**

- i. Met last week and are navigating the zoning process.
  - ii. Phase I is completed and it has all been positive.
  - iii. There will be a neighborhood zoning meeting two weeks prior to the town planning meeting (February 24 @ 6:00 pm). In the fall there will be an interest meeting for the LNC community & community at large who are interested in learning about the plans for the school prior to the lottery.
  - iv. The town planning meeting will be April 4<sup>th</sup> – more of a technical report.
- C. Town of Huntersville Board Retreat is tomorrow and Ms. Stein and Mr. Schlegel have been asked to attend to discuss possible continued partnership & additional opportunities with Parks & Rec.
- D. Carmel Baptist Church has asked if Charter would like to purchase three of their trailers at a great discounted price. The trailers are three years old. These will serve as our 3<sup>rd</sup> and 4<sup>th</sup> grade rooms, an EC office/specials, as well as a front office until the elementary school is complete.

***Steve Jones motions to approve the purchase of the three trailers not exceeding the price of \$70,000; Ricky Jones seconds; motion carries.***

**VI. New Business**

**A. Revision to the 2016-2017 School Calendar**

- i. The Fresh Take Conference was re-scheduled for the 27<sup>th</sup> of January rather than the 26<sup>th</sup>. Ms. Stein is asking to move the PD day to the 27<sup>th</sup> instead.

***Cynthia Busch motions to move the PD day to the 27<sup>th</sup> for the 2016-2017 School Calendar; Kyle Burkey seconds; motion carries.***

- B. Ms. Stein answered questions about the necessary timetable for the construction of the back entrance to open by the 2016-2017 school year.

***Kyle Burkey motions to approve construction to begin on the back entrance to the high school no later***

***than February 15<sup>th</sup>; Sherry Latten seconds, motion carries.***

***Ricky Jones motions to end to the meeting, Sherry Latten seconds, motion carries and meeting ends at 8:09 PM***

Minutes respectfully submitted by:  
Ricky Jones with assistance by Danielle Derwich