



## **INSTRUCTIONAL AND MEDIA CENTER MATERIALS POLICY**

It is the intent of the LNC Board of Directors that the school make available to all students the best available instructional and supplementary instructional materials, as well as media center resources. This includes textbooks, instructional aids and equipment, audiovisual materials, supplementary books and resources, and media center books and resources. A list of media center materials shall be established for each school level and shall be surveyed and updated on an annual basis. This list is available for parental review through Destiny software.

A textbook is defined as set forth in G.S. 115C-85: “systematically organized material comprehensive enough to cover the primary objectives outlined in the standard course of study for a grade or course.” Supplementary materials include supplementary textbooks, periodicals, audio visual materials, and other supplementary materials used for instructional purposes.

### **I. Selection of Instructional and Media Center Materials**

Instructional materials are chosen by certified educational professionals at the classroom and department/grade level. Media Center selections are curated by the district’s media specialists based on library material selection procedure. The building principal is responsible for reviewing the selected materials to ensure that selections are consistent with the NC Standard Course of Study and LNC’s mission.

Any parent wishing to object to media center materials, instructional materials, classroom book selections or parts of the curriculum must do so in writing to the building principal. Pursuant to 115C-76.9., LNC will follow the timelines for parental requests for information and objections. Pending review of instructional and supplemental materials, all materials shall remain in circulation unless or until a final decision has been made.

### **II. Parental Review of Instructional and Media Center Materials**

Parents have the right to learn about their child's course of study and the source of any supplementary instructional materials, and to inspect and review all textbooks and supplementary instructional materials that will be used in their child’s classroom. Additionally, parents have the right to review all available records of materials their child has borrowed from the school’s media center and limit their child’s ability to check-out materials in the future. A copy of all objectives and instructional materials will be available for review through the school’s learning management system at least fifteen (15) days prior to instruction.